

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES
OF THE MACON COUNTY CONSERVATION DISTRICT**

January 16, 2019

PURSUANT to written notice given all members of the Board, the above meeting was called to order at 5:30 p.m. by President Jensen with the Pledge of Allegiance.

Board members present: President Jensen, Secretary Johnson and Treasurer White,

Board members absent: 2nd Vice-President Schneller (remotely conferenced)

Trustee White MOVED to approve the Minutes of the December 19, 2018, Public Meeting as presented. Trustee Johnson SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Schneller MOVED to approve the Treasurer's Report as presented. Trustee Johnson SECONDED the Motion. Roll call vote was as follows: Trustee White, "AYE"; Trustee Johnson, "AYE"; Trustee Jensen, "AYE"; and Trustee Schneller, "AYE". Motion carried.

Trustee White MOVED to approve the monthly Disbursements in the amount of \$102,439.56 and additions to disbursements in the amount of \$30,279.76. Trustee Johnson SECONDED the Motion. Roll call vote was as follows: Roll call vote was as follows: Trustee White, "AYE"; Trustee Johnson, "AYE"; Trustee Jensen, "AYE"; and Trustee Schneller, "AYE". Motion carried.

COMMENTS FROM AUDIENCE: No comments

PRIOR BUSINESS: No prior business.

NEW BUSINESS:

1. Appoint Foundation Board Member

Trustee Schneller spoke with Linda Fahey who had expressed an interest in serving on the Foundation Board. She explained that Linda was a lover of nature and visits the Rock Springs Conservation Area. Trustee Jensen acknowledged that she had good credentials and had lived in the area for 18 years. The early morning meeting times will work well for Linda, according to Trustee Schneller and she feels that Linda will be committed to attending and participating in the meetings.

Trustee Johnson MOVED to approve Linda Fahey as a new Director on the Macon County Conservation Foundation Board. Trustee White SECONDED the motion. All members of the Board present voted, "AYE". Motion carried.

2. Special Permit Use Request – Trail Run at Friends Creek:

Paul Marien reported that Decatur Christian School is once again asking to hold a fundraising event at the Friends Creek Conservation Area. This will be the third year for them to hold the event. The event takes place on October 5th in the morning. Paul stated that they have never caused any problems and are respectful of the area. There is no major conflict with the event. Staff recommend approving the fundraising event for Decatur Christian School.

Trustee Johnson MOVED to approve Decatur Christian School’s special use permit to use Friends Creek Conservation Area on Saturday, October 5, 2019, from 7:00 am to 11:30 am for a trail run. Trustee Schneller SECONDED the motion. All members of the Board present voted, “AYE”. Motion carried.

3. Personnel Policy Revisions:

Paul Marien reviewed some personnel policy revisions that needed approval by the Board. Paul had worked with the attorney to make some changes based on labor laws as well as some necessary updates. The following major updates were made:

- Mission statement was added to the cover
- A workplace violence and bullying statement was added
- The eligibility of part-time employees to add dental/vision insurance
- Criteria for employees’ access to personnel records
- Use of compensatory time
- Definition of work schedules and lunch breaks
- Update of definition of family for sick leave purposes
- Employees funeral leave for co-workers
- Minor changes made to the workplace harassment policy

Once Board has approved the changes, new copies will be distributed to the employees.

Trustee White MOVED to approve the personnel policy revisions as presented. Trustee Johnson SECONDED the motion. All members of the Board present voted, “AYE”. Motion carried.

4. Staff Reports:

Pam Smith reported that the District received the Nearing Trust distribution in the amount of \$103,853.45 and that the Foundation year-end donations totaled \$27,030.00. Most of the month was spent on preparing year-end and filing quarterly payroll taxes.

Shane Ravellette reported that operations staff took time to travel to Taylorville to assist with the tornado cleanup. Natural Resources wrapped up the Deer Herd Management program with an increase in the number of deer harvested over the past few years.

Richie Wolf reported that approximately 110 attended the Volunteer Holiday Party. He acknowledged that Jenny Garver did a great job with the event. The Volunteer Quarterly meeting will be held this Friday (January 18th). The District had a very successful winter storm weekend with over \$1,000.00 in ski rentals. He complimented Operations on the good job of clearing snow off the parking lot and

sidewalks for patrons. Richie reported that four eagle van trips have been scheduled with the trip to Grafton being full.

Paul Marien gave an update on the Oglesby Mansion project. The Oglesby Mansion Board has decided to assist with the project and he will move forward with the project to get specifications to go to bid. The District attorney has reviewed the contract with Taylor Studios to renovate the Eco Center and made a few minor changes. Paul gave an update on the Decatur Public Transit System securing funds for bus service to Rock Springs Conservation Area but unfortunately they are reporting that there is no funding available at this time. Paul will keep checking back with the City.

6. Other: No other business.

EXECUTIVE SESSION:

Trustee Schneller MOVED to go into Executive Session at 6:03 p.m. for the purpose of

1. The selection of a person to fill a public office, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2 (c) (3)

Trustee White SECONDED the Motion. Roll call vote was as follows: Roll call vote was as follows: Trustee White, "AYE"; Trustee Johnson, "AYE"; Trustee Jensen, "AYE"; and Trustee Schneller, "AYE". Motion carried.

Trustee White MOVED to return to the Regular Public Meeting at 6:20 p.m. Trustee Johnson SECONDED the Motion. . Roll call vote was as follows: Trustee White, "AYE"; Trustee Johnson, "AYE"; Trustee Jensen, "AYE"; and Trustee Schneller, "AYE". Motion carried.

Trustee White MOVED to approve the Executive Session Minutes of January 16, 2019. Trustee Johnson SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

COMMENTS FROM TRUSTEES: No comments from the Trustees.

ADJOURNMENT:

There being no further business, Trustee Johnson MOVED to adjourn the Regular Public Meeting at 6:21 p.m. Trustee Schneller SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.



President

ATTEST:



Secretary