

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES  
OF THE MACON COUNTY CONSERVATION DISTRICT**

**April 24, 2019**

PURSUANT to written notice given all members of the Board, the above meeting was called to order at 5:30 p.m. by President Jensen with the Pledge of Allegiance.

Board members present: President Jensen, 2<sup>nd</sup> Vice-President Schneller, Treasurer White and 1<sup>st</sup> Vice-President Parish

Board members absent: Secretary Johnson,

Trustee Parish MOVED to approve the Minutes of the March 20, 2019, Public and Budget Study Session Meetings as presented. Trustee Schneller SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Schneller MOVED to approve the Treasurer's Report as presented. Trustee Parish SECONDED the Motion. Roll call vote was as follows: Trustee White, "AYE"; Trustee Jensen, "AYE"; Trustee Parish, "AYE"; and Trustee Schneller, "AYE". Motion carried.

Trustee White MOVED to approve the monthly Disbursements in the amount of \$117,810.26 and additions to disbursements in the amount of \$23,875.50. Trustee Schneller SECONDED the Motion. Roll call vote was as follows: Trustee White, "AYE"; Trustee Jensen, "AYE"; Trustee Parish, "AYE"; and Trustee Schneller, "AYE". Motion carried.

Trustee White inquired as to what the management maintenance software listed on the disbursements was being used for. Paul Marien explained that this would help streamline the work order process and allow Shane Ravellette to schedule preventative maintenance on major assets as well as help with land management scheduling.

**COMMENTS FROM AUDIENCE:** No audience.

**PRIOR BUSINESS:**

**1. ECO Center Upgrades**

Paul Marien reported that there was nothing to update. Taylor Studios is still working with the information that was provided to them at the last on-site meeting that was held with staff. Paul hopes to have something to report back to the Board in May.

**NEW BUSINESS:**

**1. Adopt FY2020 Budget and Appropriations Ordinance**

Staff recommends approving the budget and appropriation ordinance as presented. No discussion followed.

Trustee Parish MOVED to approve the FY2020 Budget and Appropriations Ordinance as presented. Trustee Schneller SECONDED the Motion. Roll call vote was as follows: Trustee White, "AYE"; Trustee Jensen, "AYE"; Trustee Parish, "AYE"; and Trustee Schneller, "AYE". Motion carried.

**2. Set Annual Meeting Schedule:**

Annually at the April board meeting, the schedule of board meeting dates needs to be approved. The following is the list of scheduled meeting dates for the fiscal year. All meetings are held on the third Wednesday with the exception of the April 2020 meeting in order to comply with the requirement of having the budget on display for thirty days.

**MAY 2019 – APRIL 2020**

**2019**

May 15, Wednesday

June 19, Wednesday

July 17, Wednesday

August 21, Wednesday

September 18, Wednesday

October 16, Wednesday

November 20, Wednesday

December 18, Wednesday

**2020**

January 15, Wednesday

February 19, Wednesday

March 18, Wednesday

April 22, Wednesday

*(4<sup>th</sup> Wednesday to accommodate budget on review for 30 days)*

Trustee White MOVED to approve the Fiscal Year 2020 meeting schedule as presented. Trustee Schneller SECONDED the motion. All members of the Board present voted, "AYE". Motion carried.

**3. Authorize Depositories:**

Below is the list of banking institutions that need board authorization in order for us to conduct business with them. Two changes were noted: Soy Capital was removed from the list due to the purchase by First Mid and 1<sup>st</sup> Mid America Credit Union was added as a new depository.

**DEPOSITORIES FOR FISCAL YEAR APRIL 24, 2019 – APRIL 22, 2020**

Hickory Point Bank  
Gerber State Bank  
Regions Bank  
PNC Bank  
Busey Bank  
Scott State Bank  
The Illinois Funds  
Town & Country Bank  
First Mid Bank and Trust  
Prairie State Bank & Trust  
Buena Vista National Bank  
Peoples Bank of Macon  
First National Bank of Pana  
Commerce Bank  
1<sup>st</sup> Mid America Credit Union

Trustee White MOVED to approve the list of depositories for the Macon County Conservation District as presented. Trustee Schneller SECONDED the motion. Roll call vote was as follows: Trustee White, “AYE”; Trustee Jensen, “AYE”; Trustee Parish, “AYE”; and Trustee Schneller, “AYE”. Motion carried.

**4. Signature Resolution:**

Annually a resolution needs to be passed by the board to designate individuals to sign checks and make deposits. Some discussion followed concerning the title for Trustee Parish who is completing Anne Elliott’s five-year term on the Board. Other Trustees were in agreement that they had no problem with him maintaining the title of 1<sup>st</sup> Vice-President.

**MACON COUNTY CONSERVATION DISTRICT  
SIGNATORIES RESOLUTION  
April 24, 2019 – April 22, 2020**

BE IT RESOLVED by the Board of Trustees of the Macon County Conservation District that Darrel Parish, President; Doug Johnson, 1<sup>st</sup> Vice-President; David White, Secretary; Karen Schneller, Treasurer; and Paul Marien, Executive Director, be authorized to endorse all checks and depositories for the Macon County Conservation District for all the District funds at all applicable banks, effective April 24, 2019.

Approved this 24<sup>th</sup> Day of April, 2019

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President

\_\_\_\_\_  
Secretary

Trustee Parish MOVED to approve the 2019-2020 signatories with the correction of the spelling of “Darrell” to “Darrel”. Trustee Schneller SECONDED the Motion. All members of the Board present voted, “AYE”. Motion carried.

**5. Vehicle and RTV Purchases:**

Paul Marien reviewed the purchases of two Polaris Ranger UTVs as well as one Ford Transit 15 passenger van and two Ford F-150 trucks, which the Board had previously given Shane Ravellette permission to move forward in initiating the purchase due to the length of time it takes for delivery of the vehicles. Staff would like to purchase the Polaris Rangers from the World of Power Sports for \$32,100.00, at a price lower than the national contract quote. Landmark Ford’s quote beat the initial budget estimated for the Ford Transit passenger van for a quote of \$35,626.00. Staff recommends purchasing from Landmark Ford. Landmark Ford’s trade quotes on the F-150 trucks were not satisfactory. Jackson Ford beat the state quotes with bids of \$27,921.00 and \$31,104.00 for the Ford F-150 trucks and staff were happy with their trade quotes being higher than Landmark Ford.

Trustee Parish MOVED to purchase the two Polaris Rangers from World of Power sports for \$32,100.00, the Ford 15 Passenger Transit Van from Landmark Ford for \$35,626.00 and the two Ford F-150 trucks from Jackson Ford for \$27,921.00 and \$31,104.00. Trustee Schneller SECONDED the Motion. Roll call vote was as follows: Trustee White, “AYE”; Trustee Jensen, “AYE”; Trustee Parish, “AYE”; and Trustee Schneller, “AYE”. Motion carried.

**6. Staff Reports:**

Paul Marien gave a progress report on the Request for Proposals for a new Trust Manager for the Nearing Trust. After meeting with Regions, their team has decided to negotiate a better management fee. Paul reported that the Trust is worth 5.1 million. Once Region has responded with a new rate, the Committee will make a decision as to whether or not to stay with Regions. Paul has been working on developing operating guidelines with the Oglesby Mansion Board as to the responsibilities of each organization.

Richie Wolf reported that Program Services held three boyscout badge programs with more females attending than males. He reminded the Trustees that the Festival of Spring was Saturday, April 27<sup>th</sup> from noon to 4:00 p.m. This is a partnership with the Decatur Audubon Society. The current art exhibit on display will be on exhibit until the end of May and then a student photography contest will be displayed with the topic being wildlife and landscape. Summer Camp is quickly approaching beginning June 3<sup>rd</sup>.

Paul Marien reported for Shane Ravellette in his absence. Ethan Snively accomplished a lot of prescribed burning by coordinating two groups burning at the same time. With spring underway, maintenance has been battling flooding with the bike trail being opened and closed several times. All the summer operational seasonal staff have returned again this year. Paul reported that the Park District was happy with the prescribed burn conducted by operations staff at Redtail Run Golf Course. The Decatur Park District invited Paul and Shane to attend a Board meeting and presented them with a certificate of exceptional service. Paul suggested that the plaque be hung in the Rock Springs Maintenance Shop.

Pam Smith reported that March was a busy month finalizing the budget study book and preparing for year-end. She reported that the District's interest income far exceeded budget with approximately \$25,000.00 being reported at Fiscal Year End. The District received funds from the Foundation in the amount of \$67,605.38 for various projects. A distribution of \$12,000.00 was received from Busey from the management farm account.

**9. Other:**

Paul Marien awarded President Jensen with a plaque for his years of service to the District. Though President Jensen was unable to attend the annual Volunteer Recognition Dinner, he was recognized for his years of service on the Board of Trustees. President Jensen stated that it has been a pleasure serving on the Board.

**COMMENTS FROM TRUSTEES:**

President Jensen complimented Ethan Snively for the excellent report on prescribed burns that was included in the Board packet.

Trustee White asked Paul Marien for dates that the employees from Sikich could participate in a stewardship day at the Conservation District preferably sooner than later. Paul stated that he would have Ethan Snively contact him and arrange a date.

**EXECUTIVE SESSION:**

Trustee White MOVED to go into Executive Session at 6:20 p.m. for the purpose of

1. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
2. The selection of a person to fill a public office. (5ILCS 120/2 (c) (3))
3. The purchase or lease of real property for the use of the public body (5 ILCS 120/2 (c) (5))

Trustee White SECONDED the Motion. Roll call vote was as follows: Roll call vote was as follows: Trustee White, "AYE"; Trustee Jensen, "AYE"; Trustee Schneller, "AYE"; and Trustee Parish, "AYE". Motion carried.

Trustee Parish MOVED to return to the Regular Public Meeting at 6:50 p.m. Trustee White SECONDED the Motion. Roll call vote was as follows: Trustee White, "AYE"; Trustee Jensen, "AYE"; Trustee Schneller, "AYE"; and Trustee Parish, "AYE". Motion carried.

Trustee White MOVED to approve the Executive Session Minutes of April 24, 2019. Trustee Parish SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee White MOVED to approve the nomination of Nina Bendson as candidate to fill the Board vacancy in July. Trustee Parish SECONDED the motion. All members of the Board present voted, "AYE". Motion carried.

**ADJOURNMENT:**

There being no further business, Trustee White MOVED to adjourn the Regular Public Meeting at 6:55 p.m. Trustee Parish SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

  
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President

ATTEST:

  
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Secretary