

Education

Name and Location of School	Date Attended		Major Subject and Number of Years Completed	Degree or Certificate Earned
	From	To		
High School				
College(s)				
Business, Technical or Certificate Programs				

Professional registrations, license and/or certificates and date received:

Additional training/skills that relate to the position:

List any organizations, clubs, societies or professional memberships which relate to the job for which you are applying:

Military Service Record

Have you served in the U.S. Armed Forces? YES / NO Branch: _____

Enlistment date: _____ Discharge date: _____

What special military training did you receive that would relate to the job for which you are applying?

All sections of this application must be completed even if a resume is attached

Employment History

Beginning with your current or most recent employer, please complete this section as accurately as possible.

Firm name: _____ Location: _____

From: _____ To: _____ Hours per week: _____
MO/YR MO/YR

Job title: _____ Starting salary: \$ _____ Ending salary: \$ _____

Describe your duties: _____

Reason for leaving: _____

Supervisor's name: _____ Telephone number: _____ May we contact? YES / NO

Firm name: _____ Location: _____

From: _____ To: _____ Hours per week: _____
MO/YR MO/YR

Job title: _____ Starting salary: \$ _____ Ending salary: \$ _____

Describe your duties: _____

Reason for leaving: _____

Supervisor's name: _____ Telephone number: _____ May we contact? YES / NO

Firm name: _____ Location: _____

From: _____ To: _____ Hours per week: _____
MO/YR MO/YR

Job title: _____ Starting salary: \$ _____ Ending salary: \$ _____

Describe your duties: _____

Reason for leaving: _____

Supervisor's name: _____ Telephone number: _____ May we contact? YES / NO

Additional comments may be written on the next page

References

List the names of two persons who know your character, ability or experience and have known you for at least two years. For example, current or former co-workers, neighbors. **Please do not list relatives.**

Name

Relationship

Telephone number

Applicant Comments

I understand that this employment application and any other District documents are not contracts of employment and that any individual who is hired may voluntarily leave employment, and may be terminated by the District at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

I hereby authorize the District to make all reasonable inquiries of current and previous employers and other sources to determine my fitness for hire.

The information provided by me in this application is true and complete to the best of my knowledge. I understand that if I am employed, any false statements will be considered grounds for dismissal.

SIGNATURE

DATE

Thank you for completing this form and for your interest in the Macon County Conservation District. All qualified applicants will be considered for employment without regard to race, color, age, sex, religion, national origin, ethnic identity, disability, marital status or veteran status.